



MyBCH Open Scheduling for Pediatric Covid Vaccine

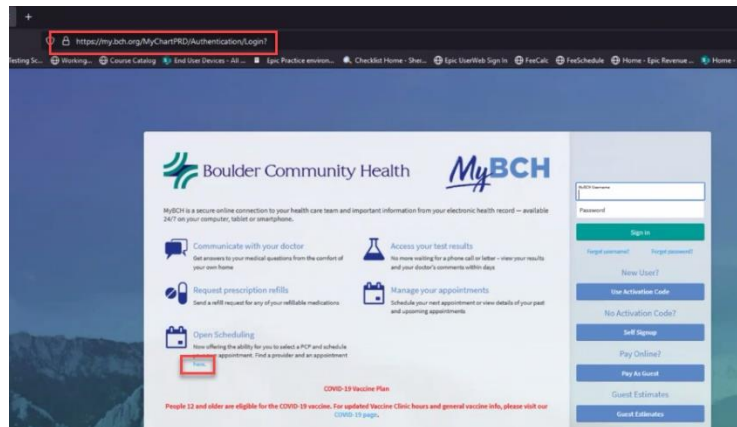
Follow this workflow if you do **not** already have proxy access to your child's MyBCH account, or if your child is not yet a patient with BCH.



When making appointments through open scheduling, it is only possible to schedule 2 appointments per browser session. If you need to schedule more than 2 appointments, you will need to close your browser and open a new session of My.BCH.org to continue scheduling.

Try It Out

1. Navigate to **my.bch.org** and select the hyperlink under **Open Scheduling** labeled 'here'. If you can't see this option, maximize the screen view.



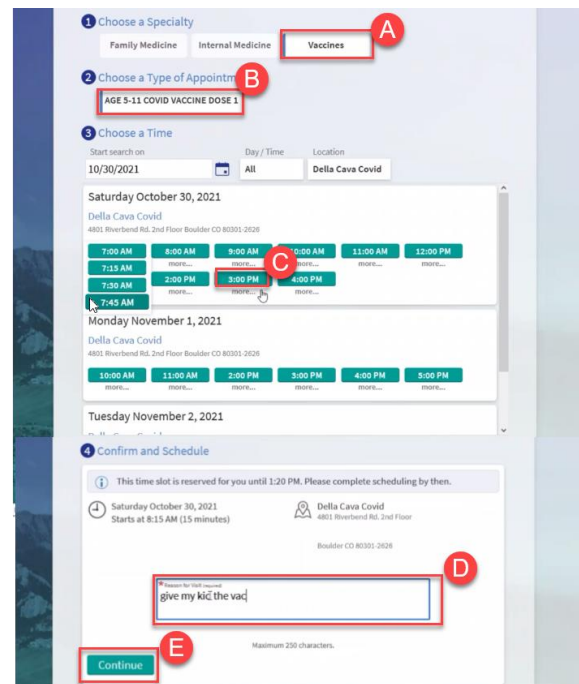
2. A. Select **Vaccines**.

B. Appointment type will default to **AGE 5-11 COVID VACCINE DOSE**.


C. Select the date and time you wish to schedule from the available options.

D. Enter **Reason for Visit**. Example: pediatric covid vaccine.

E. Click **Continue**.



3. Please fill out as much demographic information as possible, for a faster check-in process. Then click **Next**.

 If you already have proxy access your child's MyBCH account, please log in with your proxy access to schedule. If not, continue following these steps.

4. You will be prompted to fill in your insurance information. You can select from the dropdown menu. Select “NOT LISTED” if you can’t find your insurance provider, or “NO INSURANCE” if you are uninsured. These are found at the bottom of the list.

5. Click **Schedule it!**

6. You will then see the appointment confirmation and will also receive an email confirmation.

